

# Comprehensive Workplace Experience in Architecture and Construction (2023)

The following competencies are to be taught within ALL application level courses offered in your school's approved pathway. 0

- 1 Demonstrate an understanding of industry standards for personal safety including the safe use of tools, equipment, and hazardous materials 0.1
- 2 Demonstrate time management skills. 0.2
- 3 Create and utilize employment documents including a resume and portfolio. 0.3
- 4 Demonstrate job seeking and interview skills. 0.4
- 5 Understand and respond to performance reviews. 0.5

## Benchmark 1 1

- 1 Secure a position (paid, unpaid, or volunteer) with an established local business, industry or organization in the Architecture & Construction field. 1.1
- 2 Participate in an orientation that reviews workforce responsibilities. 1.2
- 3 Develop and demonstrate industry standard work habits and attitudes necessary to become a responsible employee. 1.3
- 4 Utilize knowledge and skills to perform job duties to industry standards. 1.4
- 5 Complete all job assignments within the allotted time frames. 1.5
- 6 Utilize effective communication skills when working with co-workers and clients. 1.6
- 7 Follow established safety skills, workplace policies, and appropriate equipment usage as per industry standards. 1.7
- 8 Compile evidence of work experience success, and technical skills through development of an exit portfolio, reflection paper, journal, or presentation. 1.8